

WILL SQUIBB

BOATBUILDERS

Will Squibb Ltd
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Registered in England and Wales: 7291742
VAT Registration Number: 723 3512 64

WILL SQUIBB LTD Health & Safety Statement

Definitions

'The company' – Will Squibb Ltd.

'staff' – employees (whether paid or unpaid) or sub-contractors of Will Squibb Ltd. This term includes all staff regardless of place of work (office, workshop or on site).

Statement of Intent

Will Squibb Ltd (hereinafter referred to as "the company") recognises the importance of providing a working environment which is safe and healthy for our staff, other contractors, visitors and any members of the public, both at the company's own premises and whilst working on off-site.

The company undertakes to comply with all relevant legal requirements.

This Health & Safety Policy is designed to enable all staff and others to go about their everyday business in the certain knowledge that they can do so safely and without risks to their health. Safety is achieved when all the risks which we face in the course of our everyday life are properly assessed and managed to a level that is acceptable. Whilst company directors accept their responsibility to create the safe environment that is required, it is only by each and every one of us giving the most careful attention to both the theory and the practice of safety that we will succeed in achieving our objectives.

This Policy confirms our commitment to establishing a positive safety culture throughout all of our activities, and it creates the framework on which the structures for safety can be established at our premises and on site.

It will be constantly reviewed and updated to ensure that it remains effective.

Responsibility

Ultimate responsibility for Health & Safety lies with the directors of the company, and specifically, practical issues are the responsibility of the managing director. The managing director is responsible for design and implementation of safe working practices and procedures throughout the company's activities.

In the workshop and company office all staff are expected to take responsibility for daily implementation of safety matters generally, and is responsible for ensuring that the company health & safety policy is complied with, within the areas under his control.

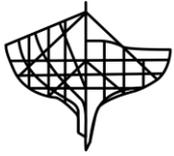
Whilst working off site all staff are expected to take responsibility for implementation of safety matters, and are responsible for ensuring that the company health & safety policy is complied with both on stage and in other areas where our staff and equipment are employed. All members of staff and all subcontractors are individually responsible for immediately notifying either the managing director of any breaches of the company's health & safety policy.

Employees, Contractors and Visitors to Company Premises

It is the intention of the company to ensure, as far as is reasonably practicable, the health and safety of persons using or coming into contact with company premises or equipment. The company will, so far as is reasonably practicable, provide a safe environment, and ensure that premises, equipment and substances provided are safe and without risk to health.

Employees, contractors, visitors and self-employed persons must:

1. Take reasonable care of themselves or others who may be affected by their acts or omissions and cooperate fully with other company employees, other contractors and staff or management of venues at which they work.
2. Comply with the company safety policy and associated safety regulations and codes of practice in respect of health and safety matters.



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3. Report all accidents and dangerous occurrences to the service engineer or managing director.

Electrical Safety

The company has adopted the approved practices and techniques for electrical safety covering the use, testing and repair of electrical equipment in installations and for portable appliances as laid out by the Health & Safety Executive in information sheets SS28/M50 'Maintenance of Portable Electrical Equipment', IND(G)160L 'Maintaining Portable Electrical'. All company electrical equipment is the subject of a current portable appliance test ('PAT Test') carried out to a periodic schedule by the service engineer, who is trained in this area.

It is the responsibility of the directors to ensure that only items which have a current test certificate are used either on or off company premises.

If any item of equipment that is to be used looks in any way damaged, incomplete, is observed to be 'out of test' or blows a trip or fuse when connected, then it must not be used and should be reported immediately to the service engineer. Any items considered suspect or unsafe should be marked with PVC tape over the mains inlet socket.

Security of Equipment

If company equipment is inside an employee/contractor's home or premises and doors and windows are locked with insurance approved mortise locks, it is insured. If equipment is left unattended in a vehicle it is not insured. Any equipment borrowed or taken home must be securely stored under lock and key. Company vehicles must never be left unlocked (both locks on each door) or unalarmed for any reason.

Staff Use of Own Private Vehicles

The safe and reliable condition of employee's and contractors vehicles is entirely the individual's responsibility. Staff must ensure that their car or van is at all times fully roadworthy, MOT tested, properly insured, taxed and that there is sufficient fuel for the journey.

Protection against Noise

In areas where the equivalent noise level is liable to exceed 85 dB(A) ear protection should be used in the form of foam or individually moulded earplugs (RS 562-261 as a minimum).

Control of Substances Hazardous to Health Regulations

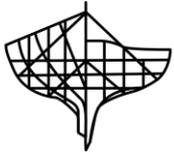
The Control of Substances Hazardous to Health (COSHH) Regulations 1988 and 1994 impose duties on employers to undertake a suitable and sufficient assessment of the risk to health posed to employees and other persons involved in processes using or producing hazardous substances before such processes are undertaken. The Carcinogens Regulations 1992 take the form of an amendment to the COSHH Regulations and the company maintains records of all substances used. The main areas affected are resins, epoxies, GRP materials, paints, adhesives and engineering fluids (eg. Oil, hydraulic fluids). Records are kept at Attrills Yard office, with the accident book/first aid kit.

Lifting of Loads / Manual Handling

No load greater than 25kg may be lifted by a single person.

Protective Footwear

It is considered that in view of the nature of our work, the Health and Safety at Work Act does not require the blanket use of protective footwear by employees or contractors working either on our own premises or off site. The main requirement for workshop areas is that adequate footwear is worn. This need not necessarily be purpose-designed protective footwear, merely a good strong pair of shoes or boots as opposed to sandals, trainers etc.



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The Working Environment (offices/workshops)

Whilst it is clear that there is a constant obligation to protect third parties from risk, it is equally important that our own employees and subcontractors are provided with a safe environment in which to work whilst at our premises at Woodnutts Yard.

In particular the company operates a policy of 'A Place For Everything And Everything In It's Place'. All items of hardware, cables and consumables have a designated rack or space. When equipment is being tested, cables must be routed tidily, and personnel escape and access routes must not be blocked. Any equipment used must be connected to the mains supply via an RCD electrical protection device. The use of personal mains powered equipment is forbidden unless a current PAT test certificate can be provided.

Smoking at Work

It is the policy of the company that all our workplaces are smokefree, and all employees have a right to work in a smokefree environment. Smoking is prohibited in all enclosed and substantially enclosed premises in the workplace. This includes company vehicles. This policy applies to all employees, consultants, contractors, customers or members and visitors.

Drinking at Work

The Company will not tolerate the consumption of alcohol during or immediately prior to working time. We work constantly with electrical equipment in situations where many guests will have been drinking. The use of alcohol or drugs in connection with our work is wholly inappropriate, and any person who disregards this policy will have their contract terminated without further notice.

Reporting of Accidents

The accident report book which is kept at Attrills Yard, and must be completed by any employee or subcontractor or his manager as soon as possible following any accident or incident however small. This applies equally to incidents offsite and to incidents on company premises. Details should normally be completed in the report book within twenty-four hours of any accident or dangerous incident occurring.

Revision 1.0 // 1st August 2012